



Legislative
Service
Bureau

MINUTES

Service Committee of the Legislative Council

June 30, 1999

Second Meeting of the 1999-2000 Biennium

MEMBERS PRESENT

Senator Stewart Iverson, Jr., Chairperson

Representative Christopher Rants, Vice Chairperson

Senator Michael Gronstal

Representative John Connors

Representative Steven Sukup

MEETING IN BRIEF

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Minutes prepared by Ed Cook,
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Organizational staffing by Diane
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1. **Procedural Business.**
2. **Personnel Reports.**
3. **Job Classification and Salary Structure Issues.**
4. **Written Materials Filed With the Legislative Service Bureau.**

COMMITTEE BUSINESS

1. **Procedural Business.**

The Service Committee of the Legislative Council was called to order by Chairperson Senator Stewart Iverson, Jr., at 1:11 p.m., Wednesday, June 30, 1999, in Room 118, State Capitol, Des Moines, Iowa.

The Service Committee approved the minutes of the June 2, 1999, meeting of the Committee.

The Service Committee adjourned at 1:25 p.m.



2. Personnel Reports.

a. Legislative Fiscal Bureau. The Service Committee received and filed the June 1999 and the annual personnel report of the Legislative Fiscal Bureau from Mr. Dennis Prouty, Director of the Legislative Fiscal Bureau.

b. Legislative Service Bureau. The Service Committee received and filed the June 1999 and the annual personnel report of the Legislative Service Bureau from Ms. Diane Bolender, Director of the Bureau, and recommended, upon motion and unanimous vote, the following:

(1) That the following employees be promoted:

- ◆ Ms. Gina Garrett, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 2, effective June 1999.
- ◆ Mr. Bruce Carr, from Publications Assistant, grade 21, step 4, to Assistant Editor 1, grade 24, step 3, effective July 1999.
- ◆ Ms. Susan Weddell, from Computer Systems Analyst 2, grade 29, step 5, to Computer Systems Analyst 3, grade 32, step 3, effective June 1999.
- ◆ Ms. Kathy Hanlon, from Research Analyst 2, grade 32, step 5, to Research Analyst 3, grade 35, step 4, effective June 1999.
- ◆ Mr. Timothy McDermott, from Legal Counsel, grade 30, step 4, to Legal Counsel 1, grade 32, step 3, effective June 1999.
- ◆ Ms. Nicole Haatvedt, from Legal Counsel, grade 30, step 3, to Legal Counsel 1, grade 32, step 3, effective June 1999.
- ◆ Mr. Richard Nelson, from Legal Counsel 1, grade 32, step 3, to Legal Counsel 2, grade 35, step 1, effective June 1999.
- ◆ Ms. Janet Johnson, from Legal Counsel 1, grade 32, step 3, to Legal Counsel 2, grade 35, step 1, effective June 1999.
- ◆ Ms. Susan Crowley, from Legal Counsel 2, grade 35, step 5, to Senior Legal Counsel, grade 38, step 4, effective June 1999.

(2) That the appointment of Ms. Leslie Hickey as Iowa Code Editor be approved, effective July 1999.

(3) Ms. Bolender reported to the Committee that the Senior Finance Officer for the Legislative Service Bureau would be retiring later this year and indicated that recruitment of a qualified replacement may necessitate offering a salary higher than that established for a first-year Finance Officer.

c. Legislative Computer Support Bureau. The Service Committee received and filed the June 1999 and the annual personnel report of the Legislative Computer Service Bureau from Mr. Sanford Scharf, Director of the Bureau, and recommended, upon motion and unanimous vote, that the following employees be promoted:



- ◆ Ms. Cheryl Ritter, from Computer Systems Analyst 3, grade 32, step 6, to Senior Systems Analyst, grade 35, step 5, effective June 1999.
- ◆ Mr. Bryan Boyd, from Division Administrator I, grade 35, step 3, to Division Administrator II, grade 38, step 2, effective July 1999.

d. Office of Citizens' Aide/Ombudsman The Service Committee received and filed the June 1999 and the annual personnel report of the Office of Citizens' Aide/Ombudsman from Mr. William Angrick II, Citizens' Aide/Ombudsman.

3. Job Classification and Salary Structure Issues.

Representative Rants expressed concern about executive branch implementation of a different pay matrix for executive branch professional employees and its effect on newer employees if the matrix were used for legislative staff. Representative Rants indicated that for some newer employees, the executive branch matrix could result in employees not receiving the 3 percent cost-of-living adjustment. Senator Gronstal indicated that at present, the pay matrix that would apply to legislative employees for the fiscal year beginning July 1, 1999, would be last year's legislative matrix with a 3 percent cost-of-living adjustment added. Senator Gronstal indicated that this issue, as well as others, will be considered by the special personnel committee established by the Service Committee last year and charged with submitting a report to the Service Committee concerning pay and job classification issues later this year. Senator Iverson indicated that Senator Mary Kramer would be the Senate Republican representative on the committee while Senator Gronstal indicated that Senator Patricia Harper would be the Senate Democrat representative.

4. Written Materials Filed With the Legislative Service Bureau.

- a. June 1999 and annual personnel report from the Legislative Fiscal Bureau.
- b. June 1999 and annual personnel report from the Legislative Service Bureau.
- c. June 1999 and annual personnel report from the Legislative Computer Support Bureau.
- d. June 1999 and annual personnel report from the Office of Citizens' Aide/Ombudsman.
- e. June 29, 1999, Memorandum from Ms. Diane Bolender recommending the appointment of Ms. Leslie Hickey as Iowa Code Editor.

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